



BENJAMIN R. DAVID
DISTRICT ATTORNEY

State of North Carolina
General Court of Justice
Sixth Prosecutorial District
Wilmington, NC 28402

POST OFFICE BOX 352
PHONE: (910) 772-6610
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Office of the District Attorney **Fall 2022 Undergraduate Internship**

The Office of the District Attorney is recruiting rising sophomores, juniors, and seniors for fall internships. Students will be assigned to work district and superior court caseloads with tasks including, but not limited to: case file organization; correspondence with victims and law enforcement; discovery dissemination; evidence review; and courtroom observation. The program also includes field trips to partner organizations to encourage a broader understanding of the District Attorney's Office and our relationship with other agencies.

Internship Details

- August 22 – December 2, 2022
- 10-15 hours per week
- Must be taken for course credit and approved by your internship advisor

To Apply:

Submit via email to Samantha.Dooies@nccourts.org before 5:00 p.m. on Sunday, March 20, 2022.

- Cover Letter detailing your interest in the office and career goals
- Resume
- Date of Birth
- Contact information of the internship advisor who has pre-approved your internship eligibility
- Contact information for three personal/professional references

All applicants are subject to a background screening. Students with a criminal record need not apply.





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Summary of Internships

- Undergraduate internships are offered during spring and fall semesters to any undergraduate student. These internships will be for the duration of the semester and the office requires students to complete a minimum of 10 hours per week.
- Undergraduate internships are offered during the summer to rising sophomore, junior, and senior undergraduate students. There are two summer sessions that are seven weeks each. Students complete a minimum of 32 hours per week.

NOTE: All undergraduate spring and fall interns must receive course credit for the internship and be supervised by an academic advisor. This is strongly encouraged for summer interns.

- Graduate internships are offered during the summer to third year law students. These internships will be for the duration of the summer and the office requires students to complete a minimum of 32 hours per week.

NOTE: All graduate students must be actively enrolled in law school and be supervised by an academic advisor.

INTERNSHIP APPLICATION DEADLINES

| <u>Application Deadline</u> | <u>Session</u> | <u>Session Dates</u> |
|--------------------------------|------------------------|---|
| February 28 at 5:00 p.m. | Undergrad Summer 2022 | May 23 – July 8 <u>OR</u> July 5 -August 19 |
| March 20 at 5:00 p.m. | Undergrad Fall 2022 | August 22 – December 2 |
| Rolling application acceptance | Law School Summer 2022 | May 23 – July 29 |

Dates subject to change; visit <https://www.newhanoverpenderda.com/staff> for updates