



BENJAMIN R. DAVID
DISTRICT ATTORNEY

State of North Carolina
General Court of Justice
Sixth Prosecutorial District
Wilmington, NC 28402

POST OFFICE BOX 352
PHONE: (910) 772-6610
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Office of the District Attorney **Fall 2023 Undergraduate Internship**

The Office of the District Attorney is recruiting rising sophomores, juniors, and seniors for fall internships. Students will be assigned to work district and superior court caseloads with tasks including, but not limited to: case file organization; correspondence with victims and law enforcement; discovery dissemination; evidence review; and courtroom observation. The program also includes field trips to partner organizations to encourage a broader understanding of the District Attorney's Office and our relationship with other agencies.

Internship Details

- August 21, 2023-December 8, 2023
- 10-15 hours per week
- Must be taken for course credit and approved by your internship advisor

To Apply:

Submit application materials via email to Samantha.Dooies@nccourts.org before 5:00 p.m. on Tuesday, April 11, 2023.

- Cover Letter detailing your interest in the office and career goals
- Resume
- Date of Birth
- Fall schedule in grid format
- Contact information of the internship advisor who has pre-approved your internship eligibility
- Contact information for three personal/professional references

All applicants are subject to a background screening. Students with a criminal record need not apply.





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The Office of the District Attorney Summary of Internships

- Undergraduate internships are offered during spring and fall semesters to any undergraduate student. These internships will be for the duration of the semester and the office requires students to complete a minimum of 10 hours per week.
- Undergraduate internships are offered during the summer to rising sophomore, junior, and senior undergraduate students. There are two summer sessions that are seven weeks each. Students complete a minimum of 32 hours per week.

NOTE: All undergraduate spring and fall interns must receive course credit for the internship and be supervised by an academic advisor. This is strongly encouraged for summer interns.

- Graduate internships are offered during the summer to law school students. These internships will be for the duration of the summer and the office requires students to complete a minimum of 32 hours per week.

NOTE: All graduate students must be actively enrolled in law school or a similar professional field and be supervised by an academic advisor.

INTERNSHIP APPLICATION DEADLINES

<u>Application Deadline</u>	<u>Session</u>	<u>Session Dates</u>
March 5, 2023	Summer 2023	Summer A: May 17-July 7, 2023 Summer B: July 3-August 18, 2023
April 11, 2023	Fall 2023	August 21-December 8, 2023

Dates subject to change; visit <https://www.newhanoverpenderda.com/staff> for updates