



REBECCA ZIMMER DONALDSON
DISTRICT ATTORNEY

State of North Carolina
General Court of Justice
Sixth Prosecutorial District
Wilmington, NC 28402

POST OFFICE BOX 352
PHONE: (910) 772-6610
FAX: (910) 772-6611

Office of the District Attorney Spring 2025 Undergraduate Internship

The Office of the District Attorney is recruiting undergraduate students for spring internships. Students will be assigned to work district and superior court caseloads with tasks including, but not limited to: case file organization; correspondence with victims and law enforcement; discovery dissemination; evidence review; and courtroom observation.

Internship Details

- Orientation: January 9, 2025
- Internship Dates: January 13-April 25, 2025
- 15-20 hours per week
- \$12 per hour plus course credit (approved by the departmental advisor who will supervise your internship)

To Apply:

Submit via email to Samantha.Dooies@nccourts.org before 5:00 p.m. on Wednesday, November 6, 2024.

- Application
- Cover Letter detailing your interest in the office and career goals
- Resume
- Spring schedule in grid format
- Contact information for three personal/professional references

All applicants are subject to a background screening. Students with a criminal record need not apply.





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Office of the District Attorney Undergraduate Internship Application

Student Full Name: _____

Email Address: _____

Phone Number: _____

Date of Birth: _____

Major: _____

Departmental Internship Supervisor: _____

Departmental Internship Supervisor Email: _____

I have spoken to the Departmental Internship Supervisor Named above. S/he is aware that I have applied for this internship and confirmed that I am eligible to receive course credit for it (check one): _____ Yes _____ No

I authorize the District Attorney's Office to conduct a background check regarding my employment as an intern (please sign):

_____ Yes _____ No

Application Checklist

Please email the following documents in the following order as a single PDF to Samantha.dooies@nccourts.org by 5:00 on Wednesday, November 6, 2024:

1. This application page
2. Cover letter
3. Resume
4. Spring course schedule in grid format
5. Contact information for three personal/professional references