



JASON W. SMITH  
DISTRICT ATTORNEY

State of North Carolina  
**General Court of Justice**  
**Sixth Prosecutorial District**  
Wilmington, NC 28402

POST OFFICE BOX 352  
PHONE: (910) 772-6610  
FAX: (910) 772-6611

## **Office of the District Attorney Summer 2026 Undergraduate Programs**

The Office of the District Attorney is recruiting undergraduate students for two programs for the Summer 2026 session. All students will gain experience working directly with DA legal assistants and prosecutors. Students will also have opportunities to work with members of the public. Accepted students must complete an in-person orientation on Monday, May 18, 2026.

### **Legal Support Internship (open to rising Juniors and Seniors)**

- Interns work 10 weeks during Summer from May 18-July 24, 2026.
- Interns work 40 hours per week and must have consistent availability.
- Interns will work on case file preparation and organization, correspondence with victims and law enforcement, evidence review, subpoenas, and indictments.
- Students are paid \$12/hour and course credit is optional.

### **Undergraduate Practicum (open to all students)**

- Practicum students work between 10 and 14 weeks during the Summer (start May 18 and finish sometime between July 24 and August 21, 2026).
- Practicum students work 15 hours per week and must have consistent availability.
- Practicum students will do courtroom observation, file disposition, document preparation, and discovery disclosures.
- Positions are unpaid and may be taken for course credit.

### **To Apply**

Submit the following application materials via email to [Samantha.Dooies@nccourts.org](mailto:Samantha.Dooies@nccourts.org) before **5:00 p.m. on Sunday, March 8, 2026**. Please submit all documents as a single PDF file. Include the subject line: *Summer 2026 Legal Support Internship Application (your name)* OR subject line: *Summer 2026 Undergraduate Practicum Application (your name)*. Interviews will be scheduled in mid-March in person or via video.

- Application
- Cover Letter detailing your interest in the office and career goals
- Resume
- List of summer commitments including dates and times (classes, work, travel, and other commitments)
- Contact information for three personal/professional references

All applicants are subject to a background screening. Students with a criminal record need not apply.





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## Office of the District Attorney Summer 2026 Undergraduate Programs Application

Program Applying For (check one or both):

☐ Legal Support Internship\*

☐ Undergraduate Practicum

\*Legal Support Internship is available to rising Juniors and Seniors only

Student Full Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Major: \_\_\_\_\_

I will be registering for course credit for the internship/practicum:

☐ Yes ☐ No

(If taking course credit) Departmental Internship Supervisor: \_\_\_\_\_

(If taking course credit) Departmental Internship Supervisor Email: \_\_\_\_\_

I authorize the District Attorney's Office to conduct a background check  
regarding my employment as an intern (please sign or initial):

\_\_\_\_\_ Yes \_\_\_\_\_ No

### Application Checklist

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1. Application
2. Cover letter
3. Resume
4. List of summer commitments, including dates and times (classes, work, travel, and other commitments)
5. Contact information for three personal/professional references